

HUNTINGDONSHIRE DISTRICT COUNCIL

FORWARD PLAN OF KEY DECISIONS

Prepared by Cllr D P Holley, Leader of the Council
Date of Publication: 12 September 2003
For Period: 1 October 2003 to 31 January 2004

Membership of the Cabinet is as follows:-

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| Councillor D P Holley - Leader of the Council | Grange House Raveley Road Woodwalton Huntingdon PE28 5YX Tel: 01487 773639 E-mail: Derek.Holley@huntsdc.gov.uk |
| Councillor I C Bates - Deputy Leader of the Council and Executive Councillor for Housing | 4 Church End Hilton Huntingdon PE28 9NJ Tel: 01480 830250 E-mail: Ian.Bates@huntsdc.gov.uk |
| Councillor Mrs K P Gregory – Executive Councillor for the Environment | 63 Milton Avenue Eaton Ford St Neots PE19 7LH Tel: 01480 356710 E-mail: Pat.Gregory@huntsdc.gov.uk |
| Councillor R L Clarke - Executive Councillor for Service Delivery | 5 Hall Close Little Paxton St Neots PE19 6QS Tel: 01480 388952 E-mail: Robert.Clarke@huntsdc.gov.uk |
| Councillor Mrs J Chandler – Executive Councillor for Leisure | 28 Beech Drive St Ives Cambs PE27 6UB Tel: 01480 388925 E-mail: Jean.Chandler@huntsdc.gov.uk |
| Councillor L M Simpson – Executive Councillor for Resources & Welfare and Information Technology | 45 Devoke Close Stukeley Meadows Huntingdon Cambs PE29 6XE Tel: 01480 388946 E-mail: Mike.Simpson@huntsdc.gov.uk |
| Councillor N J Guyatt – Executive Councillor for Planning Strategy | 6 Church Lane Stibbington Cambs PE8 6LP Tel: 01780 782827 E-mail: Nick.Guyatt@huntsdc.gov.uk |

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| Councillor T V Rogers – Executive Councillor for Finance | Honeysuckle Cottage 34 Meadow Lane Earith Huntingdon PE28 3QE Tel: 01487 840477 E-mail: Terence.Rogers@huntsdc.gov.uk |
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Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting the Senior Democratic Services Officer, Mrs Helen Taylor on 01480 388087 or E-mail: Helen.Taylor@huntsdc.gov.uk not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made.

Roy Reeves
Head of Administration

| Subject/Matter for Decision | Decision/recommendation to be made by | Date decision to be taken | Documents Available | How relevant Officer can be contacted | Consultation | Relevant Portfolio Holder (Cllr) | Relevant Overview & Scrutiny Panel |
|---|---------------------------------------|---------------------------|---------------------|---|--------------|----------------------------------|------------------------------------|
| Police Community Support Officers Memorandum of Understanding | Cabinet | 2 Oct 2003 | With householders | Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Dick.Preston@huntsdc.gov.uk and Mrs Sonia Hansen, Development and Community Manager, Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk | | Mrs K P Gregory | Planning and Finance |
| Vision for Ramsey | Cabinet | 2 Oct 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| Section 48 Full Repairs Notice - 2 Station Road, Catworth | Cabinet | 2 Oct 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |

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|---|--|---------------------------|--|--|--|----------------------------------|------------------------------------|
| Green Box Kerbside Recycling - Harmonisation of Service | Cabinet | 2 Oct 2003 | Medium Term Plan 2003-2008 | Robert Ward, Head of Operations Tel No 01480 388635 or e-mail Robert.Ward@huntsdc.gov.uk | | R L Clarke | Service Delivery and Resources |
| Landscape Character and Design Guide | Cabinet | 2 Oct 2003 | Notes of previous meeting | Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael.Bingham@huntsdc.gov.uk | Focus groups, agents and developers Focus groups, agents and developers | N J Guyatt | Planning and Finance |
| Community Safety Review | Cabinet | 2 Oct 2003 | Consultant's Report | Mrs Elizabeth Wilson, Director of Operational Services Tel No 01480 388301 or e-mail Elizabeth.Wilson@huntsdc.gov.uk | Staff were consulted as part of the study | Mrs K P Gregory | Planning and Finance |
| Septic Tank Emptying Service | Cabinet | 2 Oct 2003 | None. | Robert Ward, Head of Operations Tel No 01480 388635 or e-mail Robert.Ward@huntsdc.gov.uk | | R L Clarke | Service Delivery and Resources |
| Location of Contact Centre | Cabinet | 2 Oct 2003 | E-government Advisory Board E-government Advisory Group | Chris Hall, Head of Informtion Management Tel No 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk | | L M Simpson | Planning and Finance |
| The Offord Cluny Conservation Area Character Statement | Cabinet | 2 Oct 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |

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|---|---|----------------------------------|---|--|------------------------------|--|---|
| Grant Aid to Voluntary Organisations 2003/04 | Executive Members for Finance and for Leisure | 10 Oct 2003 | None. | Dan Smith, Community Initiatives Manager Tel No 01480 388377 or e-mail Dan.Smith@huntsdc.gov.uk | | T V Rogers/ Mrs J Chandler | Planning and Finance/Service Deliver and Resources |
| Social Housing Grant for Affordable Housing | Cabinet | 23 Oct 2003 | Office of Deputy Prime Minister Communities Plan South East: Correspondence to and from GO-East | Frank Mastrandrea, Policy and Enabling Officer Tel No 01480 388208 or e-mail Frank.Mastrandrea@huntsdc.gov.uk | | I C Bates | Service Delivery and Resources |
| Housing Benefit Policy and Strategy | Cabinet | 23 Oct 2003 | None. | Ms Julia Barber, Head of Revenue Services Tel No 01480 388105 or e-mail Julia.Barber@huntsdc.gov.uk | | T V Rogers | Planning and Finance |
| Cambridge Sub Region Infrastructure Partnership | Cabinet | 23 Oct 2003 | Growth Area Funding Documents | Mrs Elizabeth Wilson, Director of Operational Services Tel No 01480 388301 or e-mail Elizabeth.Wilson@huntsdc.gov.uk | | D P Holley | Planning and Finance |
| Car Parking Strategy Consultation Draft | Cabinet | 23 Oct 2003 | Consultants Final Report | Richard Preston, Head of Environment and Transport Tel No. 01480 388340 or e-mail Dick.Preston@huntsdc.gov.uk | Overview and Scrutiny Panels | N J Guyatt/Mrs K P Gregory | Planning and Finance/ Service Delivery and Resources |
| Self Assessment CPA | Cabinet | 23 Oct 2003 | None. | Ian Leatherbarrow, Head of Policy Tel No. 01480 388005 or e-mail Ian.L Leatherbarrow@huntsdc.gov.uk | Overview and Scrutiny Panels | L M Simpson | Planning and Finance and Service Delivery and Resources |

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|---|---|----------------------------------|--|--|----------------------------|---|---|
| BVR - Access to Services | Cabinet | 23 Oct 2003 | None. | David Oliver, Corporate Director, Commerce and Technology Tel No. 01480 388101 or e-mail David.Oliver@huntsdc.gov.uk | | L M Simpson | Planning and Finance |
| Garden Waste Trial and Options for Service Implementation | Cabinet | 23 Oct 2003 | Trial Evaluation Study | Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Dick.Preston@jhuntsdc.gov.uk | Householders in trial area | Mrs K P Gregory/R L Clarke | Service Delivery and Resources |
| Proposed Changes to PPG3 Policy Guidance for Housing | Cabinet | 23 Oct 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| Draft MTP and Budget 2004 to 2009 | Cabinet Cabinet | 23 Oct 2003 13 Nov 2003 | Current budget/MTP | Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk | | T V Rogers | Planning and Finance |
| Rural Bus Stops | Cabinet | 23 Oct 2003 | Study carried out by Environment and Transport | Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Dick.Preston@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| Town Centres Development Advice | Cabinet | 23 Oct 2003 | None. | Mrs Elizabeth Wilson, Director of Operational Services Tel No 01480 388301 or e-mail Elizabeth.Wilson@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| Public Conveniences - Review | Cabinet | 23 Oct 2003 | Research Findings | Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Probyn@huntsdc.gov.uk | | R L Clarke | Service Delivery and Resources |

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|--|--|---------------------------|---------------------|--|---|----------------------------------|---|
| Acorn Community Health Centre, Sapley Square West | Cabinet | 23 Oct 2003 | None. | Keith Phillips, Estates Manager Tel No. 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk or Steve Couper, Head of Financial Services, Tel No. 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk | Undertaken as part of the Oxmoor Action Plan | L M Simpson/T V Rogers | Service Delivery and Resources/Finance and Delivery |
| Chequer's Court Development Framework | Cabinet | 23 Oct 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388340 or e-mail Richard.Probyn@huntsdc.gov.uk | Churchmanor (the development of Phase 2 of Chequer's Court) Sainsbury's | N J Guyatt/ Mrs K P Gregory | Planning and Finance |
| West of Town Centre Progress Report | Cabinet | 13 Nov 2003 | None. | Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| Land Charges | Cabinet | 13 Nov 2003 | None. | Roy Reeves, Head of Administration Tel No 01480 388003 or e-mail Roy.Reeves@huntsdc.gov.uk | | L M Simpson | Service Delivery and Resources |
| St Ives Residential Allocations Design Frameworks and Gap Study | Cabinet | 13 Nov 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| Revision of Conservation Area Boundaries for Huntingdon/ Godmanchester/St Ives | Cabinet | 13 Nov 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |

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| Report on Consultation - Issues Report | Cabinet | 13 Nov 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| 2003 IEG Statement | Cabinet | 13 Nov 2003 | Current version approved by Cabinet on 24.10.02 | Chris Hall, Head of Informtion Management Tel No 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk and Ms N Barlow, Business Analyst, Tel No 01480 388181 or e-mail Nicola.Barlow@huntsdc.gov.uk | 1. e-Government Advisory Group (Members) 2. e-Government Programme Board | L M Simpson | Planning and Finance |
| Land at Buttsgove Way, Huntingdon | Cabinet | 13 Nov 2003 | Growth area bid | Keith Phillips, Estates Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk or Frank Mastrandrea, Policy and Enabling Officer Tel No 01480 388209 or e-mail Frank.Mastrandrea@huntsdc.gov.uk | Undertaken as part of the Oxmoor Action Plan | L M Simpson/ C Bates | Service Delivery and Resources |
| Affordable Housing SPG | Cabinet | 13 Nov 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| Development Plan Scheme | Cabinet | 4 Dec 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| Housing Mix | Cabinet | 4 Dec 2003 | None. | Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael.Bingham@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |

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| Conservatories - Supplementary Planning Guidance | Cabinet | 4 Dec 2003 | None. | Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk | Once content of draft approved for consultation | N J Guyatt | Planning and Finance |
| Car Parking Strategy Consultation Results | Cabinet | 4 Dec 2003 | None. | Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Dick.Preston@huntsdc.gov.uk | Feedback from public consultation | N J Guyatt/Mrs K P Gregory | Planning and Finance/Service Delivery and Resources |
| Council Tax Base | Council | 10 Dec 2003 | None. | Ms Julia Barber, Head of Revenue Services Tel No 01480 388105 or e-mail Julia.Barber@huntsdc.gov.uk | | T V Rogers | Planning and Finance |
| LTP - Government Response | Cabinet | 8 Jan 2004 | Approved LTP 2004/11 | Stuart Bell, Transportation Team Leader Tel No. 01480 388387 or e-mail Stuart.Bell@huntsdc.gov.uk | | N J Guyatt | Planning and Finance |
| APR Settlement | Cabinet | 8 Jan 2004 | APR 2002/03 | Stuart Bell, Transportation Team Leader Tel No 01480 388387 or e-mail Stuart.Bell@huntsdc.gov.uk | | N J Guyatt/Mrs K P Gregory | Planning and Finance/Service Delivery and Resources |